



MONTANA STATE HOSPITAL POLICY AND PROCEDURE

PHYSICIAN AND LICENSED PRESCRIBER HOUSING

Effective Date: August 28, 2006

Policy #: HR-22

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- I. PURPOSE:** To state policy requiring physicians and other licensed prescribers participating in the on-call rotation to maintain on-campus housing.
- II. POLICY:** Physicians, Advance Practice Nurse Specialists, and other Licensed Prescribers who provide on-call services to Montana State Hospital must maintain an on-campus residence for use while on call. The on-campus residence may be the permanent full-time residence of the employee, or it may be used on a part-time bases so that the employee can meet on-call responsibilities including response times.

Housing will be provided without cost to the employee. Under Internal Revenue Services rules, housing provided as a requirement for a job is not a taxable benefit.

An employee owning a residence near the Hospital may request an exemption to this policy from the Hospital Administrator.

- III. DEFINITIONS:** None

- IV. RESPONSIBILITIES:**

- A. Hospital Administrator - To ensure the Hospital provides adequate on-campus housing for Physicians and other Licensed Prescribers who participate in the on-call rotation and to grant exemptions only when the employee can demonstrate a response time from their private residence comparable to what the time would be from an on-campus residence.

- V. PROCEDURE:**

- A. On-Campus housing is arranged through the Human Resources Office. Employees may request an exemption from the Hospital Administrator.

- VI. REFERENCES:** None

- VII. COLLABORATED WITH:** Medical Director, Director of Business and Support Services

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XII. ATTACHMENTS: None

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Todd Thun Date
Director of Human Resources